**RESPONSIBILITIES**

1. Before Worship:
   1. Review Bible passages and readings, and practice what you will say and how you will present it (prior to Sunday).
   2. Contact the pastor with any questions you may have, and for any desired assistance.
2. On Sunday:
   * Arrive 10 minutes prior to worship and go to the sacristy to join the choir and pastor for worship prior to the service. Enter with the pastor through the sacristy; proceed to the stage following the pastor to be seated in the chair closest the sacristy.
   * **Lead Call to Worship**. Before the call you may say, “*Please stand and join me in our call to worship.”*
   * Be seated during the prayer of confession through the children’s message on the stage.
   * **Read the First Scripture Reading,** beginning by saying these words or similar:

*“Hear what the Spirit is saying to the church”*

*“Hear the word of the Lord”*

* + Before each reading, the reader may also say these words or similar: *“A reading from…”* including the Name of the book, chapter, and verse, along with the page in the pew bible (listed in the bulletin). *Note: You may prepare an introduction to the reading if you choose, with the assistance from the pastor.*
  + You may close your scripture reading(s) with a “blessing” statement, such as:

*“May God bless the reading and hearing of this holy word.”*

*“The Word of the Lord*.”

**Thanks be to God.**

* **Lead the congregation in the Affirmation of Faith following the sermon.** Ask the congregation to stand, and begin with these words or similar:

*“Please join me as together we say with one voice our Affirmation of Faith.”*

**Helpful Tips for Preparation:**

* Speak slowly, and make eye contact with the congregation;
* Speak loudly and clearly, and into the microphone;
* Enjoy yourself! It is a joy to help others in worship!

**THANKS FOR YOUR SPECIAL HELP!**

If you have any questions, please contact Pastor Sarah.